

The Personal Planner & Training Guide for the ParaEducator, 2nd Ed.

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| Author | Wendy Dover Balough, Ed.D. |
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Description

This 140-page guide includes fundamental information, guidelines, and proven strategies to help paraeducators improve their day-to-day effectiveness in working with both students and teachers.

Benefits

- Helps new paraeducators understand their duties and responsibilities.
- Prepares both new and veteran paraeducators to effectively support students with a variety of disabilities and special needs.
- Equips paraeducators with basic tips and strategies for implementing accommodations, managing the classroom, and collecting data (some of their most important responsibilities).
- Prepares paraeducators to handle common situations that may arise with other adults (teachers, parents, etc.).
- Gives paraeducators a tool to keep with them at school as a reference (when they need it most).

Features

- Includes fundamental information about student services, inclusion, confidentiality, and paraeducator responsibilities.
- Describes the disability categories listed under IDEA and offers general instructional strategies for working with students who have these disabilities.
- Every page includes space for notes.
- Includes an Appendix with forms, references, and glossary.

Section 1: Understanding Inclusion and Special Services

- Covers the history of special education and inclusion, official vs. immediate supervisors, IEPs, Section 504 plans, confidentiality, and paraeducators' roles and responsibilities.
- Explains different educational placements (general education, inclusive classroom, resource room, self-contained, etc.).
- Reviews Form 1: Classroom Schedule.

Section 2: Working with Students

- Reviews the major student support programs: Title I, ESL, At-Risk, Special Education.
- Describes the disability categories recognized by IDEA and offers instructional strategies for working with students with these disabilities.
- Discusses confidentiality, student information, accommodation and modification strategies, and collecting student data.
- Reviews Forms 2 through 13 throughout the section.

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Section 3: Working with Adults

- Discusses the paraeducator-teacher relationship, communication skills, and implementation of IEPs.
- Covers how to handle common problem situations related to teachers and parents.
- Explains how paraeducators should plan for instruction.

Section 4: Appendix—Forms, References, Glossary

- The Glossary and Abbreviations section at the end is extremely helpful for paraeducators.

Related Products

Online Courses

- 146010: ParaEducator PD Now!
- 156020: ESL PD Now!

Books

- 141060: The ParaEducator's Guide to Instructional & Curricular Modifications, 2nd Ed.

PDXPERT COLLECTION Workshop Modules

- 113555: Ensuring Confidentiality in Special Education
- 113605: Inclusion 1: Understanding the Role of Inclusion in Today's Classroom
- 113610: Inclusion 2: The Who, Why, When, and How of Making Accommodations
- 113615: Inclusion 3: Understanding Instructional and Curricular Modifications
- 113650: Meeting the Challenges of Working with Gifted Students
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